

## Capital Improvements Program Committee

Regular Meeting  
July 15, 2010  
Minutes

**Members Present:** Stacie Jo Pope, Linda Murray, Jim Shildneck, Joyce Davis, Bob Tougher, Robert Houseman, David Owen

**Members Absent:** Pete Chamberlin

Chairperson opened the meeting at 8:15 am.

### **Consideration of Minutes**

#### **September 29, 2009**

It was moved by Linda Murray and seconded by Jim Shildneck to approve the September 29, 2009 minutes as submitted. All members voted in favor. The motion passed.

#### **July 8, 2010**

##### **Corrections:**

Page 1, last paragraph under Fire & Rescue, last sentence add "Under the direction of the Town manager,"

It was moved by Joyce Davis and seconded by Jim Shildneck to approve the July 8, 2010 minutes as amended. All members voted in favor. The motion passed.

##### **Parks & Rec:**

Ethan Hipple presented the Park & Recreation Departments requests for 2010.

Pop Whalen Sprinkler System project – this project is necessary to come into compliance with life safety codes and to continue use of the building. The project was triggered from ADA upgrades – locker rooms and restrooms. Some of the cost could be shared with Friends of Abenaki for the cost of the pump house and intake system for their snowmaking pr

Tennis & Basketball Court Reconstruction – same proposal as last year estimate from Vermont Tennis is current and increased to \$210,000 (from \$200,000 last year). This could be a 2-phase project with the tennis courts at \$140,000 and the basketball courts at \$70,000.

Linda Murray asked David Owen for the Debt Schedule so the committee could see the impact of bonding. Also requested was the interest amount on the bond for this project.

Maintenance Building – This project is to demolish six buildings and to replace with one building which would approximately 4,000 sq ft. Approximately 3,000 sq ft is the current space being used.

Linda Murray requested/suggested that an up to date site plan with the current projects be completed.

Albee Beach Bath House – This project has been modified from last year's request. This project estimate is \$145,214 to build a bathhouse with restrooms, lifeguard locker room and storage space. This building has to be ADA Compliant.

Jim Shildneck asked about cost, he is not objecting to the project, but to the price per sq foot. He also asked about using pre-fab buildings for this use that may be less expensive.

Ethan responded that he has not looked into pre-fab for this project; the price is higher due to more amenities and ADA compliant facilities that have to be installed. This project has been reduced by ½ of what it was last year.

Abenaki Ski Lodge - This project is to demolish the existing ski lodge and replace with a simple lodge – small concession area, with tables and benches, wood stove, ski patrol exam room, staff locker room. The project will utilize the volunteer labor from the Kingswood Vocational Building Trades program.

#### Library:

Library Director Cynthia Scott and the Library Trustees presented the Library Building Renovation Project. The trustees would like to amend the project from what has been submitted. They would like to shift the complete cost of \$600,000 to year 2012. The \$6 million for construction will stay in 2016. The gap in time is to provide time to have final plans in place with approvals, fund raising efforts and to be mindful of other town projects.

The concept design should be completed by the end of September, with public input meeting this month. The project is at the thinking and decision making milestone now. There are three options on the table at this time.

#### Town Hall Renovation:

David Owen stated that the amount was carried forward from last years CIP.

Joyce confirmed that the goal is to have a more solid amount by September 1<sup>st</sup>. \$3.5 was the ceiling amount.

#### Other Business:

Pete will get the Debt Schedule for the committee.

Rob will provide the updated spreadsheet with revisions.

Linda asked about the Town Building evaluation which will be discussed at the next BOS meeting. Linda added that we would need any cost estimates and any CIP request that may come from the evaluation. She also stressed the importance of the Municipal Asset Inventory.

Discussion on debt load, bonding, operation budget, unencumbered fund balance and the tax rate. Also discussed was the importance of presenting the benefits of our tax rate in a comparative way.

The meeting adjourned at 10:05 am

Respectfully Submitted,

Stacie Jo Pope